Reprinting a Closed Check from a Server Profile

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# Follow these steps to reprint a Closed Check from a Server Profile

1. Tap on the ... located on the upper left-hand corner below the Map tab

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2. Tap Order Search

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**3.** Search for the Order by **Date** or **Type,** or use the **Advanced Search** to find it using other Order details

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**4.**Tap the **Three dots** to the right of the relevant Order

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**5.**Tap **Print Bill**and select a printer

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***If you need further assistance, please call Flyght Support at 419-724-3115 or send us an email:*** [***support@whatisflyght.com***](mailto:support@whatisflyght.com)